



Australian Refugee Volunteers Incorporated
GPO Box 464, Sydney, NSW, 2001

8 September 2019

Notice of the Annual General Meeting of Australian Refugee Volunteers Incorporated for 2018/2019

Dear member,

Australian Refugee Volunteers Inc (**ARV**) hereby provides notice of its intention to hold its Annual General Meeting (**AGM**) in accordance with its obligations under ARV's Constitution and the *Associations Incorporation Act 2009* (NSW).

AGM details

Date: Sunday, 29 September 2019

Time: 12:15pm

Location: STARTTS Carramar, 152–168 The Horsley Drive, Carramar NSW

We invite all interested members of ARV to attend the meeting.

Agenda

1. Welcome (introductions, apologies, acknowledgement of country)
2. Minutes of previous annual general meeting
3. Annual Report (including President's Report, Vice President's Report, and Treasurer's Report)
4. Financial Statements
5. Questions to committee members
6. Proposed special resolution: new Constitution (see proposed resolution below)
7. Election of committee Members
8. Meeting close

Election of committee members

ARV invites nominations for the election of committee members for 2019/2020. ARV's Committee is to comprise of:

- Office-bearers (these roles can be shared by two people):
 - President (*currently Sam Murphy*)
 - Vice President (*currently Jamie Lee*)
 - Secretary (*currently Kiri-Ana Libbesson*)
 - Treasurer (*currently Michael Medrano*)
- Up to three Ordinary committee members (*currently Terrina Fernando, Jessica Inman, and Lindsay Frangs*)

All nominations must be submitted to the Secretary by 22 September 2019. A nomination form is attached. All nominees must be current members of ARV.

A ballot will be held should there be more than one nominee for any position.



Special Resolutions

The following special resolution will be proposed at the AGM:

“That this annual general meeting of Australian Refugee Volunteers Incorporated resolves as follows:

- That the existing constitution of Australian Refugee Volunteers Incorporated be replaced by the proposed new Constitution attached to Notice of ARV’s 2018/2019 AGM, sent to all ARV members on 8 September 2019.
- That the new constitution apply to the operations of Australian Refugee Volunteers Incorporated as from its adoption by the annual general meeting pending final approval by the Fair Trading NSW in accordance with the provisions of the *Associations Incorporation Act 2009* (NSW).”

Note that amendments have been made to clauses 16(3)-(4), 35, 42/43, and a new Appendix added. If you would like to further information about the amendments, please contact secretary@arvolunteers.org.

Proxy appointments

Members who cannot attend the AGM may vote by proxy. A proxy form is attached, and must be submitted to the Secretary by 12.15pm, 28 September 2019.

Attachments

Attached to this notice is:

- Minutes from the 2017/2018 ARV AGM
- Proposed new ARV Constitution
- Committee Nomination Form
- Proxy Form

Contact us

If you have any queries about the AGM or wish to nominate yourself or another member for a committee position, please contact ARV via email at secretary@arvolunteers.org.

Kind Regards,

Kiri-Ana Libbesson
Secretary



AUSTRALIAN REFUGEE VOLUNTEERS INCORPORATED

Improving the lives of children from asylum seeker and refugee backgrounds in Australia

email: secretary@arvolunteers.org

web: www.arvolunteers.org